

REGULAR BOARD MEETING

1. President Debbie Hoffman called the meeting to order at 6:04 p.m., and welcomed those in attendance.
2. President Debbie Hoffman led those in attendance in the flag salute.
3. Members of the Governing Board in attendance were: Debbie Hoffman, Loretta Long, Susan Short, William Bynum and Jessica King.

Others present were: Dr. Bryan Caples, Heather Scott, Kathy Nolind, Kathy Ray, Sandy Schlanser and Cindy Daniluke.

4. A motion was made by Susan Short, seconded by Loretta Long, recommending that the agenda be approved. Debbie Hoffman, Loretta Long, Susan Short, William Bynum and Jessica King voted aye. Motion unanimously carried.

5. **Audience with the Board.**

Non-Agenda Items:

Kathy Ray asked if the Board would like her to provide information on Ed Code rules for employee leaves. A presentation was scheduled for April 5, 2017.

6. **Audience with the Board.**

Agenda Items:

No one had business to bring before the Board.

7. **CONSENT AGENDA**

A motion was made by Susan Short, seconded by Loretta Long, recommending that the following consent agenda items be approved. Debbie Hoffman, Loretta Long, Susan Short, William Bynum and Jessica King voted aye. Motion unanimously carried.

Action Items

- a. Minutes of March 1, 2017 Regular Board Meeting.

REGULAR BOARD MEETING**7. CONSENT AGENDA****Action Items**

- b. Warrant Numbers 00811901-0083150, funds 1, 12, 13 in the amount of \$200,046.37.
- c. Surplus and Obsolete Requests:
File Cabinet #3800294; (2) Office Chairs #3800508, #38002005; Magnavox TV #101826; HP Printer 6940 #3131; HP Printer 6620 #1974; Gateway Laptops #001684, 001792, 001666, 001797, 001794, 001664.

Reports

- d. Events Calendar
- e. Palermo School Activity Ledger February 1, 2017- February 28, 2017
- f. 2016 District-Wide Discipline Report January 2017 and February 2017
- g. Enrollment Report for Month Five
- h. Staff Development Report February 2017
- i. New library books for Palermo School were presented for information and 30 day review
- j. Donation from Pat Thomas for 200 Beanie Babies in the amount of \$1,000 to Helen Wilcox School.
- k. Donation from Cindy Daniluke for 4 storage totes and a desk sorter in the amount of \$33.94 to Palermo School District Office.

8. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the consent agenda.

REGULAR BOARD MEETING**9. Staff Reports/Business Items.**

- a. A motion was made by Susan Short, seconded by Loretta Long recommending that Tittle and Company be approved as auditor for the 3 year audit period of (2016/2017, 2017/2018 and 2018/2019). Debbie Hoffman, Loretta Long, Susan Short, William Bynum and Jessica King voted aye. Motion unanimously carried.
- b. A motion was made by Susan Short, seconded by Loretta Long recommending that the Second Interim Report for the fiscal year 2016-2017, and the Standards and Criteria be approved and the President of the Governing Board be authorized to confirm a positive certification that the District will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years. Debbie Hoffman, Loretta Long, Susan Short, William Bynum and Jessica King voted aye. Motion unanimously carried.
- c. A discussion on 2017-2018 Board Priorities and Staffing Plan was tabled until the next meeting.
- d. A discussion on the 2016-2017 budget was tabled until the next meeting.
- e. There were no comments from the California School Employees Association Bargaining Unit 366.
- f. There were no comments from the Palermo Teachers Association Bargaining Unit (PTA/CTA/NEA).

10. Board Policies and Administrative Regulations.

None

11. Correspondence.

There was a thank you note from the family of Dr. Bryan Caples for the flowers from the board and the district for his mothers' funeral service.

12. Superintendent's Reports.

None

REGULAR BOARD MEETING**13. Board Items.**

None

CLOSED SESSION

1. The Board recessed into closed session at 6:17p.m. regarding matters of personnel/employment/retirement (substitute teacher, teacher, substitute cafeteria cashier, substitute cafeteria aide, substitute instruction aide, substitute instructional aide child development, cafeteria cashier) all in accordance with Government Code Section 54957.
2. Matters of negotiations with the Palermo Teachers Association (PTA/CTA/NEA) and Classified School Employees Association, Bargaining Unit 366, in accordance with Government Code Section 54957.6, with designated representative Dr. Bryan Caples, Superintendent; and matters of negotiations with unrepresented groups, certificated management and classified management/ confidential, in accordance with Government Code Section 54957.6, with designated representative Dr. Bryan Caples, Superintendent and for the purpose of public employee performance evaluation (Superintendent), in accordance with Government Code Section 54957.2.

OPEN SESSION

The Board reconvened into open session at 8:56 p.m.

REPORT ON ACTION(S) TAKEN IN CLOSED SESSION

No action was taken in closed session.

ACTION ITEMS**14. Personnel – Recommendation: Approval.**

A motion was made by Susan Short, seconded by Loretta Long, recommending that the following personnel items be approved (pending successful completion of pre-employment requirements). Debbie Hoffman, Loretta Long, Susan Short, William Bynum and Jessica King voted aye. Motion unanimously carried.

REGULAR BOARD MEETING**14. Personnel – Recommendation: Approval.****Certificated:**

- a. Freja Nelson, substitute teacher, effective February 23, 2017
- b. Michael Joyce, substitute teacher, effective February 3, 2017
- c. Request from Heidi Butler, teacher, for .40 FTE unpaid leave of absence for the 2017/2018 school year only, with full district benefits) effective August 14, 2017.
- d. Jessica McCarty, teacher, letter of resignation, effective June 16, 2017
- e. Thomas Lando, teacher, letter of resignation, effective June 16, 2017
- f. Amanda Bonora, teacher, unpaid leave of absence, effective March 13, 2017 through April 14, 2017

Classified:

- g. Lauren Morrison, substitute cafeteria cashier, effective March 8, 2017
- h. Rosemarie Cruze, substitute instructional aide, effective March 3, 2017
- i. Mariah Cuevas, substitute cafeteria cashier, effective March 3, 2017
- j. Mariah Cuevas, substitute cafeteria aide, effective March 3, 2017
- k. Lauren Morrison, cafeteria cashier, class 3, step 1, 3.0 hours, effective March 16, 2017
- l. Melissa Mayfield, health/office clerk, resignation, effective April 1, 2017
- m. Becky Hancock, instructional aide AEP, retirement, effective March 17, 2017

Child Development Programs

- n. Rosemarie Cruze, substitute instructional aide child development, effective March 3, 2017
- o. Mireya Romero, instructional aide child development, unpaid leave of absence, effective March 8, 2017 through April 24, 2017

15. Approval of Salary Schedule

- a. A motion was made by Susan Short, seconded by Loretta Long, recommending that the amended 2016-17 Certificated Management Salary Schedule be approved. Debbie Hoffman, Loretta Long, Susan Short, William Bynum and Jessica King voted aye. Motion unanimously carried.

REGULAR BOARD MEETING

ADJOURNMENT

President Debbie Hoffman declared the meeting adjourned at 8:57p.m.

Respectfully submitted,

Bryan L. Caples, Ed.D
Secretary to the Governing Board