

1. President Terry Taylor called the meeting to order at 5:30p.m., and welcomed those in attendance.
2. President Terry Taylor led those in attendance in the flag salute.
3. Members of the Governing Board in attendance were: Terry Taylor, Susan Short, and Walter Hancock. Marie Thomas arrived at 5:33. Thomas Robertson arrived at 7:00 p.m.

Others present were: Dr. Jacqueline Dolar, Amy Nore, Kathleen Andoe, Barbara Hawk, Victor Borquez, Anna Johnson, Kathy Ray, Sandy Schlanser, Jan Sykes, Kimberly Tyler, Lindsay Dailey, Robin Taylor, and Caitlin Coonan.

4. A motion was made by Walter Hancock, seconded by Susan Short, recommending that the agenda be approved. Motion unanimously carried.

#### **CLOSED SESSION**

The Board recessed into closed session for the purpose of discussing Student Matters/Discipline, in accordance with Education Code Sections 48918 and 35146, regarding Expulsion Case No. 08/27/01, I.D. No. 151006.

#### **OPEN SESSION**

The Board reconvened into open session at 5:47 p.m.

#### **REPORT ON ACTION(S) TAKEN IN CLOSED SESSION**

No action was taken in closed session.

#### **ACTIONS ITEMS**

5. Action on Expulsion Case No. 08/27/01, I.D. No. 151006.
  - a. Action No. 1 - Finding of Fact.

A motion was made Susan Short, seconded by Marie Thomas that Student No. 08/27/01, I.D. No.151006, did, in fact, successfully complete the rehabilitation plan and contract.

Motion unanimously carried.

**ACTIONS ITEMS**

5. Action on Expulsion Case No. 08/27/01, I.D. No. 151006 (continued)

- b. Action No. 2 – Readmission to Palermo School.

A motion was made by Marie Thomas, seconded by Susan Short, to suspend the expulsion of Student No. 08/27/01, ID. No. 151006. The student may be enrolled to Palermo School under a Behavior Contract developed by the Principal, through the end of the 2013/2014 school year.

Motion unanimously carried.

**CLOSED SESSION**

The Board recessed into closed session at 5:50 p.m. for the purpose of discussing Student Matters/Discipline, in accordance with Education Code Sections 48918 and 35146, regarding Expulsion Case No. 07/05/99, I.D. No. 31938.

**OPEN SESSION**

The Board reconvened into open session at 5:56 p.m.

**REPORT ON ACTION(S) TAKEN IN CLOSED SESSION**

No action was taken in closed session.

**ACTIONS ITEMS**

6. Action on Expulsion Case No. 07/05/99, I.D. No. 31938.

- a. Action No. 1 - Finding of Fact.

A motion was made by Susan Short, seconded by Marie Thomas, that Student No. 07/05/99, I.D. No. 31938, did in fact, successfully complete the rehabilitation plan and contract.

Motion unanimously carried.

- b. Action No. 2 – Readmission to Palermo School.

A motion was made by Marie Thomas, seconded by Susan Short, to suspend the expulsion of Student No. 07/05/99, I.D. No. 31938. The student may be enrolled to Palermo School under a Behavior Contract developed by the Principal, through the end of the 2013/2014 school year.

Motion unanimously carried.

**CLOSED SESSION**

The Board recessed into closed session at 6:00 p.m. for the purpose of discussing Student Matters/Discipline, in accordance with Education Code Sections 48918 and 35146, regarding Expulsion Case No. 08/25/99, I.D. No. 31231

**OPEN SESSION**

The Board reconvened into open session at 6:15 p.m.

**REPORT ON ACTION(S) TAKEN IN CLOSED SESSION**

No action was taken in closed session.

**ACTIONS ITEMS**

7. Action on Expulsion Case No. 08/25/99, I.D. No. 31231.

a. Action No. 1 - Finding of Fact.

A motion was made by Marie Thomas, seconded by Walter Hancock, that Student No. 08/25/99, I.D. No. 31231, did, in fact, not complete the rehabilitation plan and contract.

Motion unanimously carried.

b. Action No. 2 – Readmission to Palermo School.

A motion was made Susan Short, seconded by Marie Thomas, to continue Student No. 08/25/99, I.D. No. 31231 in Palermo Community Day School. The student may reapply to enroll at Palermo School at the end of the second trimester.

Motion unanimously carried.

**CLOSED SESSION**

The Board recessed into closed session at 6:17 p.m. for the purpose of discussing Student Matters/Discipline, in accordance with Education Code Sections 48918 and 35146, regarding Expulsion Case No. 12/10/00, I.D. No. 155103.

**OPEN SESSION**

The Board reconvened into open session at 6:27 p.m.

**REPORT ON ACTION(S) TAKEN IN CLOSED SESSION**

No action was taken in closed session.

**ACTIONS ITEMS**

8. Action on Expulsion Case No. 012/10/00, I.D. No. 155103.

a. Action No. 1 - Finding of Fact.

A motion was made by Susan short, seconded by Marie Thomas, that Student No. 012/10/00, I.D. No. 155103, did, in fact, successfully complete the rehabilitation plan and contract.

Motion unanimously carried.

b. Action No. 2 – Readmission to Palermo School.

A motion was made by Marie Thomas, seconded by Susan Short, to suspend the expulsion of Student No. 012/10/00, I.D. No. 155103. The student may be enrolled in Palermo School under a Behavior Contract developed by the Principal, through the end of the 2013/2014 school year.

Motion unanimously carried.

**CLOSED SESSION**

The Board recessed into closed session at 6:28 p.m. for the purpose of discussing Student Matters/Discipline, in accordance with Education Code Sections 48918 and 35146, regarding Expulsion Case No. 08/20/01, I.D. No. 151210.

**OPEN SESSION**

The Board reconvened into open session at 6:37 p.m.

**REPORT ON ACTION(S) TAKEN IN CLOSED SESSION**

No action was taken in closed session.

**ACTIONS ITEMS**

9. Action on Expulsion Case No. 08/20/01, I.D. No. 151210.

a. Action No. 1 - Finding of Fact.

A motion was made by Susan Short, seconded by Marie Thomas, that Student No. 08/20/01, I.D. No. 151210, did, in fact, successfully complete the rehabilitation plan and contract.

Motion unanimously carried.

**ACTIONS ITEMS**

## 9. Action on Expulsion Case No. 08/20/01, I.D. No. 151210 (continued)

## b. Action No. 2 – Readmission to Palermo School.

A motion was made by Susan Short, seconded by Marie Thomas, to suspend the expulsion of Student No. 08/20/01, I.D. No. 151210. The student may be enrolled in Palermo School under a Behavior Contract developed by the Principal, through the end of the 2013/2014 school year.

Motion unanimously carried.

The Board conducted the annual tour of Golden Hills.

10. **Audience with the Board.****Non-Agenda Items:**

No one had business to bring before the Board.

11. **Audience with the Board.****Agenda Items:**

No one had business to bring before the Board.

12. **CONSENT AGENDA**

A motion was made by Susan Short, seconded by Marie Thomas, recommending that the consent agenda items be approved. Motion unanimously carried.

**Action Items**

## a. Minutes of October 26, 2013

## b. Warrants:

Warrant Numbers 698087 – 698115, funds 1 and 13 in the amount of \$46,454.51;  
Warrant Numbers 698397 – 698404, fund 1 in the amount of \$22,249.42;  
Warrant Numbers 698875 – 698900, funds 1, 12, and 13 in the amount of \$68,504.82;  
Warrant Numbers 699399 – 699401, fund 1 in the amount of \$5,350;  
Warrant Numbers 704974 – 704976, funds 1, 12, and 13 in the amount of \$12,301.30;  
Warrant Numbers 704247 – 704275, funds 1, 12, and 13 in the amount of \$54,029.96;  
Warrant Numbers 705328 – 705349, funds 1, 12, and 13 in the amount of \$23,307.13;  
Warrant Numbers 706363 – 706424, funds 1, 12, and 13 in the amount of \$132,701.92.

12. **CONSENT AGENDA****Action Items**c. **Surplus and Obsolete Requests.**

Requests to declare surplus/obsolete equipment and District property be approved and the Superintendent be directed to dispose of said equipment and property, according to the appropriate method, including disposal, as per Education Code Sections 60500-01, 60510-11, 60520-21, 60530, and Board Policy #3270. Surplus/Obsolete Items (which may include disposal of surplus property in the local dump or donation to a charitable organization due to value of such property not defraying the cost of its sale. All items below are valued at less than \$2,500).

Surplus/Obsolete Items:

Note: Paperwork on these items is available at the District Office for review.

Apple Emac CPU/Monitor, Inventory #2145

Cisco Ethernet Switches, Inventory # 1392, 860, 1394, 1395, 862, and 859

Imac Computer, Inventory # 669

Imac Keyboard, Inventory # 3571

- d. Request for 5<sup>th</sup> grade students to take a field trip to the Shasta Caverns, located in Lakehead, California.
- e. The Cooperative Agreement between the Palermo Union School District and E Center Head Start Programs.
- f. The Helen Wilcox School use of instructional materials not adopted by the State Board of Education: Houghton Mifflin Harcourt California GO Math! (pursuant to Ed Code 60210).
- g. The Memorandum of Understanding between Palermo Union School District and Butte County Office of Education to participate in the After School Education and Safety Program (ASES), commencing July 1, 2013, and extending through June 30, 2014.
- h. The California Healthy Kids Survey be administered to both 5<sup>th</sup> and 7<sup>th</sup> graders, with written parental permission required for participation.
- i. Donation from Lifetouch in the amount of \$207.51 to Golden Hills School.
- j. Donation from SaveMart in the amount of \$231.51 (S.H.A.R.E.S. Program) to Golden Hills Elementary School.
- k. Donation from Safeway's eScrip in the amount of \$0.43 to Palermo School.

**12. CONSENT AGENDA****Action Items**

- l. The date of the Annual Governing Board Organizational Meeting be scheduled for December 4, 2013 at 7:00 p.m. Palermo Union School District Office, as per Education Code Section 35143 and 72000(c)(2)(A). The purpose of the meeting will be to elect a President, Vice-President, and Clerk of the Board, and to appoint the Superintendent as Secretary of the Board.
- m. Certificated Seniority List (as of November 1, 2013).
- n. Classified Seniority List (as of November 1, 2013).

**Reports**

- o. Events Calendar.
- p. Enrollment Report for Month One.
- q. Enrollment Report for Month Two.

**13. ITEMS REMOVED FROM CONSENT AGENDA**

No items were removed from the consent agenda.

**14. Staff Reports/Business Items.**

- a. Golden Hills School 2012-2013 Accountability/Progress Report was presented by Carol Brown, Principal and staff. The report included information about STAR results, AYP, API, the school's Improvement Plan, and a discussion about the 2013-2014 SMART goals to improve student achievement.
- b. Maya Talmadge, Independent Study teacher, presented a report on the Independent Study Program.

**14. Staff Reports/Business Items.**

- c. A motion was made by Walter Hancock, seconded by Susan Short, recommending that the 2013-2014 Writing Scholarship Committee Paul Chollet (Honorary Member), Janet Furr-Kalpakoff (Teacher), Carla Wiemers (School Secretary) Sarah Fairbanks (Parent), Kathleen Andoe (Principal), and Susan Short to be designated, to establish the guidelines for this year's methods of determining awards. The focus of the committee shall be to design a way to distribute interest funds to reward students for excellence in writing. Motion unanimously carried.
- d. A motion was made by Marie Thomas, seconded by Walter Hancock recommending that the resignation of Governing Board member Terry Taylor, effective November 6, 2013, be accepted and forwarded to Tim Taylor, Superintendent, Butte County Office of Education. Motion carried with three ayes. Susan Short and Terry Taylor abstained.
- e. A motion was made by Susan Short, seconded by Marie Thomas recommending that the calendar of events and application for the provisional appointment to fill the vacancy on the Governing Board, be approved with the date for provisional appointment changed from December 5, 2013 to December 4, 2013. Motion unanimously carried.
- f. A motion was made by Marie Thomas, seconded by Susan Short recommending that the Palermo Union School District hiring process be approved with an addendum added to provide compensation for interview panel members serving after school hours. Motion carried with four ayes. Walter Hancock abstained.
- g. A motion was made by Susan Short, seconded by Marie Thomas recommending that the retirement incentive offer to certificated employees be approved. Motion unanimously carried.
- h. A motion was made by Marie Thomas, seconded by Susan Short recommending that the retirement incentive offer to classified employees be approved. Motion unanimously carried.
- i. There were no comments from the California School Employees Association, Bargaining Unit 366.
- j. There were no comments from the Palermo Teachers Association Bargaining Unit (PTA/CTA/NEA).



**15. Board Policies and Administrative Regulations.**

- a. A motion was made by Susan Short, seconded by Marie Thomas recommending that the Revised Board Policy #5141.21, Students – Administering Medication and Monitoring Health conditions, be approved for second and final reading. Motion unanimously carried.
- b. Revised Board Bylaws #9923, Filling Vacancies, was presented for first reading.
- c. New Board Policy #6120, Instruction - Response to Instruction and Intervention, was presented for first reading.

**16. Correspondence.**

- a. Dr. Dolar shared a letter from Butte County Office of Education acknowledging Terry Taylor's service to the district.

**17. Superintendent's Reports.**

- a. Dr. Dolar discussed the timeline for the Superintendent search.
- b. Dr. Dolar shared the dissertation proposal to study the district's suspension/expulsion trends.
- c. Dr. Dolar thanked Terry Taylor for his years of service as a Governing Board Member.

**CLOSED SESSION**

The Board recessed into closed session at 8:14 p.m. for the purpose of discussing Student Matters/Discipline, in accordance with Education Code Sections 48918 and 35146, regarding Expulsion Case No. 5/6/99, I.D. No. 142400.

**REPORT ON ACTION(S) TAKEN IN CLOSED SESSION**

No action was taken in closed session.

**ACTIONS ITEMS**

## 18. Action on Expulsion Case No.5/6/99, I.D. No. 142400.

## a. Action No. 1 - Finding of Fact.

A motion was made by Susan Short, seconded by Marie Thomas that Student No. 5/6/99, I.D. No. 142400 did violate Education Code Section 48900 (c):

Unlawfully possessed, used, sold or otherwise furnished, or been under the influence of any controlled substance, as defined in the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.

The Governing Board also found that other means of correction are not feasible or have repeatedly failed to bring about proper conduct.

Motion unanimously carried.

## b. Action No. 2 – Action Pending Expulsion.

A motion was made by Susan Short, seconded by Marie Thomas to expel Student No. 5/6/99, I.D. No. 142400 through the end of December of the 2013/2014 school year and further recommended the following rehabilitation plan:

- (1) The student participate in a counseling program approved by the Principal of Palermo Community Day School.
- (2) The student remain off any school campus, until otherwise notified in writing by a school official (exception: during school hours at Palermo Community Day School site).
- (3) The student demonstrate proper respect to and follow all directions of school officials.
- (4) The student demonstrate proper attitude toward school work, maintain a good attendance record, and demonstrate good school conduct with no disruptions.
- (5) The student maintain a portfolio that contains evidence of improved achievement in math and reading, a sample of a completed assignment, and a sample or picture of a completed project.
- (6) The student adhere to all laws and regulations, federal, state, and local, as a demonstration of rehabilitation success.

**ACTIONS ITEMS**

## 18. Action on Expulsion Case No.5/6/99, I.D. No. 142400 (continued)

The student is referred to the Palermo Community Day School through December of the 2013/2014 school year for school attendance.

The student may apply to the Palermo Union School District for readmission into the regular education program in December of the 2013/2014 school year. If the student is not successful at the Palermo Community Day School, the student may be reassigned to the Thermalito Community Day School for school attendance.

If the student successfully completes the recommended behavior plan and maintains proper respect and conduct, the Order of Expulsion may be expunged from student's school records upon meeting requirements for graduation from the Palermo Union School District, subject to approval of the Governing Board.

Motion unanimously carried.

19. **Board Items.**

There were no Board items.

The Board continued in closed session regarding matters of personnel/employment/resignation (substitute teacher, teacher, and instructional aide) all in accordance with Government Code Section 54957; matters of negotiations with the Palermo Teachers Association (PTA/CTA/NEA) and Classified School Employees Association, Bargaining Unit 366, in accordance with Government Code Section 54957.6, with designated representative Dr. Jacqueline Dolar, Superintendent; and matters of negotiations with unrepresented groups, certificated management and classified management/confidential, in accordance with Government Code Section 54957.6, with designated representative Dr. Jacqueline Dolar, Superintendent.

**REPORT ON ACTION(S) TAKEN IN CLOSED SESSION**  
**ACTION ITEMS**

No action was taken in closed session.

20. **Personnel – Recommendation: Approval.**

A motion was made by Marie Thomas, seconded by Walter Hancock, recommending that the following personnel items be approved (pending successful completion of pre-employment requirements). Motion unanimously carried.

20. **Personnel – Recommendation: Approval.** (Pending successful completion of pre-employment requirements.)

**Certificated:**

- a. Holly Perkins, substitute teacher, effective October 18, 2013.
- b. Peter Donahoo, teacher, column 3, step 8, effective October 17, 2013, plus one-seventh salary for extended 6-hour teaching day.

**Classified:**

- c. Heather Peterson, instructional aide (3.5 hours daily; 10 month position), class 4, step 1, effective November 7, 2013.
- d. Jenny McCluskey, substitute instructional aide, effective November 7, 2013.
- e. Resignation of Sandra Shaw, cafeteria aide, effective October 30, 2013.

**Preschool/Child Development Programs:**

- f. Sonia Soria, instructional aide, (3.75 hours daily: 10 month position), class 4, step 1, effective November 7, 2013.
- g. Sonia Soria, substitute instructional aide, effective October 31, 2013.

**OPEN SESSION**

The Board reconvened into open session at 9:06 p.m.

**ADJOURNMENT**

President Terry Taylor declared the meeting adjourned at 9:09 p.m.

Respectfully submitted,

Jacqueline Dolar, PhD  
Secretary to the Governing Board







