

PALERMO UNION SCHOOL DISTRICT

7390 Bulldog Way
Palermo, CA 95968-9700
(530) 533-4842
Fax (530) 532-1047

Superintendent
Dr. Bryan L. Caples

Board of Trustees
Walter Hancock
Juanita Connelly
Thomas Robertson
Susan Short
Richard Wulbern

Helen Wilcox School
5737 Autrey Lane
Oroville, CA 95966
(530) 533-7626
Fax (530) 533-6949
Heather Scott, Principal

Honcut School
68 School Street
Oroville, CA 95966
(530) 742-5284
Fax (530) 742-2955
Heather Scott, Principal

Palermo School
7350 Bulldog Way
Palermo, CA 95968
(530) 533-4708
Fax (530) 532-7801
Kathleen Andoe, Principal

Golden Hills School
2400 Via Canela
Oroville, CA 95966
(530) 532-6000
Fax (530) 534-7982
Carol Brown, Principal

SPECIAL BOARD MEETING AGENDA

July 23, 2014

Place: District Office
7390 Bulldog Way, Palermo, CA 95968
6:30 p.m.

[Note: The Board of Trustees may take action on any item posted on this Agenda. Members of the public may directly address the Board concerning any item on this Agenda prior to or during the Board consideration of that item, as determined by the Board President. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in these meetings, please contact the Superintendent's Office (530) 533-4842, ext. 7. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to these meetings. This Agenda and all supporting documents are available for public review at the District Office, 7390 Bulldog Way, Palermo, CA. Documents that have been distributed to the Board less than 72 hours before the meeting are available for public inspection at the District Office, 7390 Bulldog Way, Palermo, CA 95968]

INTRODUCTION

1. **Call to Order.** (Time_____)

2. **Flag Salute.**

3. **Roll Call.**

4. **Approval of Agenda.**

ACTION____MOTION____SECOND____ VOTE_____

5. **Staff Reports/Business Items.**

- a. It is recommended that the request from Jim Tyler, Head of Maintenance, to purchase bus seats to increase seating from a capacity of 57 to 72 seats, (cost: \$19,000; fund: Board Lottery) be approved.

ACTION____MOTION____SECOND____ VOTE_____

- b. It is recommended that the position, Computer Maintenance Technician 1, to be placed at Class 15 (12-month) on the Classified Salary Schedule, be approved.

REFERENCE #1

ACTION____MOTION____SECOND____ VOTE_____

CLOSED SESSION (Time_____)

Closed session regarding matters of personnel/employment (attendance/health aide and instructional aide) all in accordance with Government Code Section 54957; matters of negotiations with the Palermo Teachers Association (PTA/CTA/NEA) and Classified School Employees Association, Bargaining Unit 366, in accordance with Government Code Section 54957.6, with designated representative Dr. Bryan Caples, Superintendent; and matters of negotiations with unrepresented groups, certificated management and classified management/confidential, in accordance with Government Code Section 54957.6, with designated representative Dr. Bryan Caples, Superintendent.

OPEN SESSION (Time_____)

REPORT ON ACTION(S) TAKEN IN CLOSED SESSION

ACTION ITEMS

- 6. **Personnel – Recommendation: Approval.** (Pending successful completion of pre-employment requirements.)

Certificated:

None

Classified:

- a. Berta Maldonado, attendance clerk/health aide, effective July 30, 2014.
- b. Lena King, instructional aide, effective August 13, 2014.
- c. Kari Parks-Gendreau, instructional aide, effective August 13, 2014.

Certificated Management:

None

Classified Management/Confidential:

None

ACTION_____MOTION_____SECOND_____ VOTE_____

ADJOURNMENT (Time_____)

| CLASS | 10 MONTH POSITIONS | CLASS | 12 MONTH POSITIONS |
|-------|--|--------------|--|
| 1 | Cafeteria Aide, PIP Child Aide | 4 | Instructional Aide - Child Development Prgm |
| 2 | Family Advocate | 5 | Program Services Secretary |
| 3 | Cafeteria Cashier, School Site Liaison | 12 | Custodian/Groundskeeper, Custodian I, Custodian I/Groundskeeper/Van Driver |
| 4 | Cafeteria Helper, Instructional Aide - Child Development Prgm, Instructional Aide K-8, Reading Intervention Aide, Academic Tutor | 15 | Custodian Maintenance, Computer Maintenance Technician I |
| 5 | Bilingual Family Advocate, Case Management, Technician, Computer Technician, Program Services Secretary, Library Technician | 16 | Business Services Technician, Labor Compliance Technician, Bus Driver |
| 6 | Cook, Instructional Aide (Bilingual), Instructional Aide K-8 Special Education- Intervention Asst | 19 | District Maintenance |
| 8 | Clerk Typist, Instructional Aide-In House Suspension (4-8) | 20 | Computer Maintenance Technician II, Accounts Payable Clerk/Attendance/Data Processor |
| 10 | Health Aide | | |
| 11 | Cafeteria Manager, Clerk Typist/Attendance Technician, Attendance/Health Aide | CLASS | 11-1/2 MONTH POSITIONS |
| 12 | Custodian I/Groundskeeper/Van Driver, Custodian I/Groundskeeper | 16 | Principal's Secretary |
| 14 | School Secretary, Attendance Technician II | | |
| 15 | Computer Maintenance Technician I | | |
| 16 | Bus Driver, Business Services Technician | | |
| 18 | Bus Driver (Instructor)/Lead Bus Driver | | |
| 1 | <p>Substitutes are paid at Step 1 of the position in which they are substituting. When the Director of Maintenance & Operations is absent more than 5 consecutive days, the replacement will receive compensation 2 classes above their regular salary placement for the duration of the absence.</p> <p>Current regular employees who substitute temporarily in a position in a higher salary range will be paid at their current step in the salary range <u>two ranges higher</u> unless the first step of the range being substituted in is higher pay, in which case the employee will receive that higher pay for the substitute work.</p> | | |
| 2 | <p>Specialized Health Procedures - Special Education Aide:</p> <p>a) During training and upon completion of training (stand by) 3% of salary, paid monthly.</p> <p>b) For performing one or more services in any one month 3% of salary, paid monthly.</p> | | |
| 3 | <p>A Custodian I or Custodian/Groundskeeper/Van Driver who serves as a substitute bus driver in accordance with the provisions of the job description for his/her classification shall be paid at his/her current step at the Bus Driver class (Class 16) for time served as a substitute bus driver. Employees in the Custodian I or Custodian/Groundskeeper/Van Driver classifications shall not accrue seniority for purposes of layoff in the bus driver classification.</p> | | |
| 4 | <p>Vacation:</p> <p>1-6 Years in District - 1 Day Per Month</p> <p>7-10 Years in District - 1.25 Days Per Month</p> <p>11-14 Years in District - 1.5 Days Per Month</p> <p>15+ Years in District - 1.67 Days Per Month</p> | | |