

The Board conducted the annual Tour of Helen Wilcox School at 6:30 p.m.

1. President Terry Taylor called the meeting to order at 7:02 p.m., and welcomed those in attendance.
2. President Terry Taylor led those in attendance in the flag salute.
3. Members of the Governing Board in attendance were: Terry Taylor, Marie Thomas, Thomas Robertson, and Walter Hancock. Susan Short was absent.

Others present were: Dr. Jacqueline Dolar, Amy Nore, A. Joe McCoy, Carol Brown, Ron Carson, Deborah Cropley, Jeannee' Neville, Jennifer Schmutz, Jamie Buck, Christine Berge, Shari Houser, Fran Hutton, Nikki Anderson, Heather Scott, and Gail Shirley.

4. A motion was made by Marie Thomas, seconded by Thomas Robertson, recommending that the agenda be approved. Motion unanimously carried.
5. **Audience with the Board.**

Non-Agenda Items:

Ron Carson stated that he would like to receive a Board packet and requested a copy for each staff room.

6. **Audience with the Board.**

Agenda Items:

No one had business with the Board.

7. **CONSENT AGENDA**

A motion was made by Marie Thomas, seconded by Walter Hancock recommending that the following consent agenda items be approved. Motion unanimously carried.

Action Items

- a. Minutes of September 4, 2013

7. CONSENT AGENDA**Action Items****b. Warrants:**

Warrant Numbers: 700400 – 700428 Funds 1, and 12 in the amount of \$45,675.64;

Warrant Numbers: 700814 – 700825 Fund 1 in the amount of \$23,631.03;

Warrant Numbers: 701157 – 701209 Funds 1, 12, and 13 in the amount of \$37,051.87;

Warrant Numbers: 701480 Fund 13 in the amount of \$9,555.40.

c. Surplus and Obsolete Requests.

Requests to declare surplus/obsolete equipment and District property be approved and the Superintendent be directed to dispose of said equipment and property, according to the appropriate method, including disposal, as per Education Code Sections 60500-01, 60510-11, 60520-21, 60530, and Board Policy #3270. Surplus/Obsolete Items (which may include disposal of surplus property in the local dump or donation to a charitable organization due to value of such property not defraying the cost of its sale. All items below are valued at less than \$2,500).

Surplus/Obsolete Items:

Simplex Date Stamp, Inventory #100473

Electric Calculator, Inventory #95968-2516

Electric Stapler, Inventory #2240

Brother HL 2070 N Laser Printer, Inventory #3102

Hewlett Packard Laser Jet 5mp Printer, Inventory #000265

Monitor, Inventory #1710

Hewlett Packard Printer, Inventory #1740

Hewlett Packard Printer, Inventory #1745

EMAC CPU/Monitor, Inventory # 2157

EMAC CPU/Monitor, Inventory # 2150

EMAC CPU/Monitor, Inventory # 2159

IMAC CPU/Monitor, Inventory # 3051

Note: Paperwork on these items is available at the District Office for review.

d. Donation from Pacific Coast Producers of 100 backpacks to be distributed to our students.

e. Donation from Target in the amount of \$64.55 to Palermo School.

f. Donation from Paul Kracke in the amount of \$250.00 to Marycarol Deane's second grade class at Helen Wilcox.

7. CONSENT AGENDA**Reports**

- f. Events Calendar.
- g. August 2013 District-Wide Discipline Report
- h. New library books for Palermo School was presented for information and 30-day review.
- i. The 2013-2014 Helen Wilcox School Fund Raisers and Helen Wilcox School PTG Fund Raisers.
- j. The 2013-2014 Golden Hills School Fund Raisers and Golden Hills School PTG Fund Raisers.
- k. The 2013-2014 Palermo School, Community Day Schools, and Palermo PTG Fund Raisers.
- l. The 2013-2014 Field Trips for Palermo School.
- m. The 2013-2014 upper grade Intervention/Enrichment/Exploratory Classes.
- n. The 2013-2014 temporary athletic team coaches annual certification as per Title 5, Sections 5593 and 5594.

8. ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

9. Staff Reports/Business Items.

- a. Helen Wilcox School 2012-2013 Accountability/Progress Report was presented by Heather Scott, Principal and staff. The report included information about STAR results, AYP, API, the school's Improvement Plan, and discussed the 2013-2014 SMART goals to improve student achievement.
- b. The LEA Common Core State Standards Expenditure Plan for the 2013-2014 and 2014-2015 fiscal years was presented.
- c. A motion was made by Marie Thomas, seconded by Walter Hancock, that the recommending 2012-2013 Unaudited Actuals Report (SACS) be approved. Motion unanimously carried.

9. Staff Reports/Business Items.

- d. A motion was made by Marie Thomas, seconded by Thomas Robertson, recommending that the 2012-2013 SACS Certification be approved. Motion unanimously carried.
- e. A motion was made by Walter Hancock, seconded by Marie Thomas, recommending that the Memorandum of Understanding between the Palermo Union School District and the Butte County Office of Education (BCOE), to pay for a Behavior Specialist on an as needed basis at an hourly rate of \$52.03 for the 2013-2014 school year be approved. Motion unanimously carried.
- f. A motion was made by Marie Thomas, seconded by Walter Hancock, recommending that the proposal and contract with D&S Asphalt Sealing for asphalt work at Helen Wilcox School, be approved (cost: \$22,100; General Fund). Motion unanimously carried.
- g. A motion was made by Marie Thomas, seconded by Thomas Robertson, recommending that the Government Financial Strategies, Financial Advisory Services Agreement for the period of August 19, 2013 through August 19, 2015 be approved. (Cost: \$225.00 per hour for services plus \$112.50 per hour for travel time; Developer Fee Funds). Motion unanimously carried.
- h. A motion was made by Marie Thomas, seconded by Thomas Robertson, recommending that the Government Financial Strategies be authorized to conduct a developer fee justification study (estimate 25 hours @ \$225.00 per hour plus out-of-pocket expenses of up to \$100; Developer Fee Funds). Motion unanimously carried.
- i. The 2013/2014 negotiations proposal from the California School Employees Association Chapter 366 dated September 11, 2013 to the Palermo Union School District was presented for public information ("sunshining").
- j. California School Employees Association, Bargaining Unit 366, Ron Carson thanked the Board for reviewing the sunshining proposal.
- k. There were no comments from the Palermo Teachers Association Bargaining Unit (PTA/CTA/NEA).

10. Board Policies and Administrative Regulations.

- a. Revised Board Policy #6161.11, Instruction – Supplementary Instructional Materials, was presented for first reading.
- b. Revised Administrative Regulation #6161.1, Instruction – Selection and Evaluation of Instructional Materials, was presented for first reading.
- c. Revised Administrative Regulation #5144.2, Students – Suspension and Expulsion/Due Process (Students with Disabilities), was presented for first reading.
- d. A motion was made by Marie Thomas, seconded by Thomas Robertson, that the recommended revised Board Policy #6164.6, Instruction – Identification and Education under Section 504, be approved for second and final reading. Motion unanimously carried.
- e. A motion was made by Marie Thomas, seconded by Thomas Robertson, that the recommended revised Administrative Regulation #6164.6, Instruction – Identification and Education Under Section 504, be approved for second and final reading. Motion unanimously carried.
- f. A motion was made by Marie Thomas, seconded by Thomas Robertson, that the recommended revised Board Policy #6173.1, Instruction – Education for Foster Youth, be approved for second and final reading. Motion unanimously carried.
- g. A motion was made by Marie Thomas, seconded by Thomas Robertson, that the recommended revised Administrative Regulation #6173.1, Instruction – Education for Foster Youth, be approved for second and final reading. Motion unanimously carried.

11. Correspondence.

There was no correspondence.

12. Superintendent's Reports.

- a. Dr. Dolar shared with the Board the participation several employees and students had in the Palermo Community Festival and Parade.
- b. Dr. Dolar said that she will attend the Sierra NPS – Open House on October 25, 2013.
- c. Dr. Dolar and Administrators will attend the Safe and Secure Schools Workshop on October 18, 2013 in Chico.
- d. Dr. Dolar shared with the Board the Helen Wilcox Enrollment Report.
- e. Dr. Dolar discussed with the Board cancelling the October 2, 2013 Board meeting.

13. Board Items.

- a. Terry Taylor reported that the Board enjoyed their tour at Helen Wilcox.

CLOSED SESSION

The Board recessed into closed session at 8:17 p.m. regarding matters of personnel/employment/discipline/dismissal/release/resignation (classified probationary employee, 7th & 8th grade basketball coach, drill instructor, after school tutor, BTSA support provider, and certificated and classified substitutes); all in accordance with Government Code Section 54957; and matters of negotiations with the Palermo Teachers Association (PTA/CTA/NEA) and Classified School Employees Association, Bargaining Unit 366, in accordance with Government Code Section 54957.6, with designated representative Dr. Jacqueline Dolar, Superintendent; and matters of negotiations with unrepresented groups, certificated management and classified management/confidential, in accordance with Government Code Section 54957.6, with designated representative Dr. Jacqueline Dolar, Superintendent.

OPEN SESSION

The Board recessed into open session at 8:57 p.m.

REPORT ON ACTION(S) TAKEN IN CLOSED SESSION

No action was taken in closed session.

ACTION ITEMS

14. Personnel – Recommendation: Approval.

A motion was made by Walter Hancock, seconded by Marie Thomas, recommending that the following personnel items be approved (pending successful completion of pre-employment requirements). Motion unanimously carried.

Certificated:

- a. Denise Morton, drill instructor, effective September 19, 2013.
- b. Dwayne Walberg, 7th grade boys basketball coach, effective September 19, 2013.
- c. Frank Maturino, 7th grade girls basketball coach, effective September 19, 2013.
- d. Frank Maturino, 8th grade girls basketball coach, effective September 19, 2013.
- e. Victor Borquez, after school tutor, effective September 19, 2013.
- f. Anna Johnson, after school tutor, effective September 19, 2013.
- g. Kara Green, after school tutor, effective September 19, 2013.
- h. Sara Smock, BTSA support provider, effective August 14, 2013.
- i. Andy McCoy, BTSA support provider, effective August 14, 2013.
- j. Vicki Ryan, BTSA support provider, effective August 14, 2013.
- k. Christian Robbins, substitute teacher, effective September 9, 2013.

Classified:

- l. Anna Andoe, substitute clerk typist, substitute school secretary, substitute attendance/health aide, effective September 5, 2013.
- m. Resignation of Tracey Leach, cafeteria aide, effective August 7, 2013.
- n. Release of probationary classified employee ID# 24901063, effective September 6, 2013 as per Government Code Section 54957.
- o. 2013/2014 Classified Substitute List.

Certificated Management:

- p. None

Classified Management/Confidential:

- q. None

ADJOURNMENT

President Terry Taylor declared the meeting adjourned at 9:02 p.m.

Respectfully submitted,

Jacqueline Dolar, PhD
Secretary to the Governing Board