

1. President Thomas Robertson called the meeting to order at 6:32 p.m., and welcomed those in attendance.
2. President Thomas Robertson led those in attendance in the flag salute.
3. Members of the Governing Board in attendance were: Thomas Robertson, Marie Thomas, Susan Short, Richard Wulbern, and Walter Hancock. Walter Hancock excused himself from the meeting at 7:40 p.m.

Others present were: Dr. Jacqueline Dolar, Amy Nore, Heather Scott, Carol Brown, Kathleen Andoe, Gail Shirley, Mona Miller, Ron Carson, Deborah Cropley, Theresa Hawk, and Terry Taylor.

Dr. Dolar asked for an amendment to closed session regarding matters of personnel and negotiations to include Gail Shirley, Business Manager as a guest.

4. A motion was made by Susan Short, seconded by Marie Thomas, recommending that the agenda be approved. Motion unanimously carried.

CLOSED SESSION

The Board recessed into closed session for the purpose of discussing Student Matters/Discipline, in accordance with Education Code Sections 48918 and 35146, regarding Expulsion Case No.07/26/00 ID#141376.

OPEN SESSION

The Board reconvened into open session at 7:02 p.m.

REPORT ON ACTION(S) TAKEN IN CLOSED SESSION

No action was taken in closed session.

ACTIONS ITEMS

5. Action on Expulsion Case No. 07/26/00, I.D. No. 141376.

- a. Action No. 1 - Finding of Fact.

A motion was made by Marie Thomas, seconded by Susan Short, that Student No. 07/26/00, I.D. No. 141376 did violate Education Code Section 48900 (c):

Unlawfully possessed, used, sold or otherwise furnished, or been under the influence of any controlled substance, as defined in the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.

Motion unanimously carried.

ACTIONS ITEMS

The Governing Board also found that other means of correction are not feasible or have repeatedly failed to bring about proper conduct.

5. Action on Expulsion Case No. 07/26/00, I.D. No. 141376.

b. Action No. 2 – Action Pending Expulsion (continued):

A motion was made by Susan Short, seconded by Marie Thomas, expel Student No. 07/26/00, I.D. No. 141376 through the second trimester of the 2013/2014 school year, and further recommended the following rehabilitation plan:

- (1) The student participate in a counseling program approved by the Principal of Palermo Community Day School.
- (2) The student remain off any school campus, until otherwise notified in writing by a school official (exception: during school hours at Palermo Community Day School site).
- (3) The student demonstrate proper respect to and follow all directions of school officials.
- (4) The student demonstrate proper attitude toward school work, maintain a good attendance record, and demonstrate good school conduct with no disruptions.
- (5) The student maintain a portfolio that contains evidence of improved achievement in math and reading, a sample of a completed assignment, and a sample or picture of a completed project.
- (6) The student adhere to all laws and regulations, federal, state, and local, as a demonstration of rehabilitation success.

The student is referred to the Palermo Community Day School through the second trimester of the 2013/2014 school year for school attendance.

The student may apply to the Palermo Union School District for readmission into the regular education program at the end of the second trimester of the 2013/2014 school year, March, 2014.

If the student is not successful at the Palermo Community Day School, he may be reassigned to the Thermalito Community Day School for school attendance.

ACTIONS ITEMS

5. Action on Expulsion Case No. 07/26/00, I.D. No. 141376.

- b. Action No. 2 – Action Pending Expulsion (continued):

If the student successfully completes the recommended behavior plan and maintains proper respect and conduct, the Order of Expulsion may be expunged from the student's school records upon meeting requirements for graduation from the Palermo Union School District, subject to approval of the Governing Board.

Motion Unanimously carried.

6. Announcement by Board Secretary, Dr. Jacqueline Dolar, that Richard "Rick" Wulbern has been newly appointed as a provisional member of the Governing Board. Dr. Jacqueline Dolar performed the swearing-in duties and the newly-appointed Board member was officially seated as a member of the Palermo Union School District Governing Board.

ACTION ITEMS.

- 7 . **Annual Organizational Meeting of the Governing Board as per Education Code Sections 35143, 35022, 35025, 35038 and 35140:**

Dr. Jacqueline Dolar, Superintendent, serving as temporary chairperson, stated that December 4, 2013, at 7:00 p.m. was the date and time set for the Annual Organizational Meeting for the purpose of electing a President, Vice-President, and Clerk.

Secretary to the Governing Board, Dr. Jacqueline Dolar, conducted the election of the President for the year beginning December 4, 2013, until the next Annual Organizational Meeting in December 2014.

ANNUAL ORGANIZATIONAL MEETING

- a. Nominations for President

Susan Short nominated Thomas Robertson as President of the Palermo Union School District Governing Board. Susan Short, Walter Hancock, Richard Wulbern, and Marie Thomas voted aye for Thomas Robertson.

The new President of the Governing Board, Thomas Robertson, conducted the election of the Vice-President and the Clerk, and the meeting thereafter.

ACTION ITEMS.

- 7 . **Annual Organizational Meeting of the Governing Board as per Education Code Sections 35143, 35022, 35025, 35038 and 35140:**

ANNUAL ORGANIZATIONAL MEETING

- b. Nominations for Vice-President

Walter Hancock was nominated by Susan Short as Vice President of the Palermo Union School District Governing Board. Marie Thomas nominated Thomas Robertson as Vice President of the Palermo Union School District Governing Board. Marie Thomas voted aye for Susan Short. Susan Short, Richard Wulbern, and Thomas Robertson voted aye for Walter Hancock. Walter Hancock was elected as Vice President of the Palermo Union School District Governing Board.

- c. Nominations for Clerk

Marie Thomas was nominated by Susan Short as Clerk of the Palermo Union School District Governing Board. Susan Short was nominated by Marie Thomas as Clerk of the Palermo Union School District Governing Board. Thomas Robertson, Walter Hancock, and Susan Short voted aye for Marie Thomas. Richard Wulbern and Marie Thomas voted aye for Susan Short. Marie Thomas was elected as Clerk of the Palermo Union School District Governing Board.

- d. A motion was made by Susan Short, seconded by Walter Hancock, recommending that Dr. Jacqueline Dolar, Superintendent, be appointed as Secretary to the Governing Board. Motion unanimously carried.

- e. A motion was made by Susan Short, seconded by Marie Thomas, recommending that the Governing Board's regular meeting be held the first and third Wednesday of each month at 7:00 p.m. Motion unanimously carried.

9. **Audience with the Board.**

Non-Agenda Items:

No one had business to bring before the Board.

10. **Audience with the Board.**

Agenda Items:

No one had business to bring before the Board.

11. **CONSENT AGENDA**

A motion was made by Susan Short, seconded by Marie Thomas recommending that the consent agenda items be approved. Motion unanimously carried.

Action Items

a. Minutes of November 6, 2013

b. Minutes of November 20, 2013

c. **Warrants:**

Warrant Numbers 706738-06740, funds 1 and 13, in the amount of \$3,843.72;
Warrant Numbers 707294-707327, funds 1, 12, and 13, in the amount of \$54,538.96;
Warrant Numbers 708135-708160, funds 1, 12, and 13, in the amount of \$16,856.55;
Warrant Numbers 708954-708999, funds 1, 12, and 13, in the amount of \$54,838.18
Warrant Numbers 709725-709740, funds 1 and 12, in the amount of \$5,460.36.

d. **Surplus and Obsolete Requests.**

Requests to declare surplus/obsolete equipment and District property be approved and the Superintendent be directed to dispose of said equipment and property, according to the appropriate method, including disposal, as per Education Code Sections 60500-01, 60510-11, 60520-21, 60530, and Board Policy #3270. Surplus/Obsolete Items (which may include disposal of surplus property in the local dump or donation to a charitable organization due to value of such property not defraying the cost of its sale. All items below are valued at less than \$2,500).

Surplus/Obsolete Items:

Note: Paperwork on these items is available at the District Office for review.

11. CONSENT AGENDA**Action Items**

- d. Surplus and Obsolete Requests (continued).

Multimedia Speakers, Inventory #11817
Emerson VCR, Inventory #001717
Admiral VCR, Inventory #011632
Epson Photo Printer 820, Inventory # 013784
Epson Stylus Color Printer #740, Inventory # 12131
Epson Stylus Color Printer #740, Inventory # 12135

- e. Donation in the amount of \$250.00 to Marycarol Deane's class at Helen Wilcox.

Reports

- f. Donation from SaveMart in the amount of \$63.48 to the Palermo State Preschool.
- g. Events Calendar.
- h. Enrollment Report for Month Three.
- i. October 2013 District-Wide Discipline Report.
- j. New library books for Palermo School is presented for information and 30-day review.
- k. Palermo School Activity Account Ledger for 10/01/13 – 10/31/13.

12. ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

13. Staff Reports/Business Items.

- a. Description of California School Cash Reserve Program.
- b. Resolution #13-14 of the Governing Board authorizing the borrowing of funds for fiscal year 2013-2014 and the issuance and sale of one or more series of 2013-2014 tax and revenue anticipation notes therefor and participation in the California School Cash Reserve Program and requested the Board of Supervisors of the County to issue and sell said series of Notes.

- c. A motion was made by Marie Thomas, seconded by Susan Short, recommending that the First Interim Report for the fiscal year 2013/2014, and the Standards and Criteria be approved and the President of the Governing Board be authorized to confirm a positive certification that the District will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years. Motion unanimously carried.
- d. A motion was made by Susan Short, seconded by Marie Thomas, recommending that the 2012/2013 Single School Plan for Student Achievement at Golden Hills Elementary School be approved. Motion unanimously carried.
- e. A motion was made by Marie Thomas, seconded by Susan Short, recommending that the revised 2013-2014 school calendar be approved, changing the date of P-2 from April 18, 2014 to March 21, 2014. Motion unanimously carried.
- f. A motion was made by Marie Thomas, seconded by Susan Short, recommending that the Palermo Preschool and Helen Wilcox Preschool Application for Continued Funding for the fiscal year 2014/2015 be approved. Motion unanimously carried.
- g. A motion was made by Susan Short, seconded by Marie Thomas, recommending that the Memorandum of Understanding between Butte County Office of Education Special Education to provide 2 hours of bussing each day from October 28, 2013 through the 2013-2014 school year be approved. Motion unanimously carried.
- h. California School Employees Association, Bargaining Unit 366.
 - a. Ron Carson asked the Board to keep the classified employees in mind when considering any one time monies.
- i. There were no comments from the Palermo Teachers Association Bargaining Unit (PTA/CTA/NEA).

14. Board Policies and Administrative Regulations.

- a. Revised Board Bylaws #9250, Remuneration, Reimbursement, and Other Benefits was presented for first reading.
- b. A motion was made by Marie Thomas, seconded by Susan Short, recommending that the revised Board Bylaws #9223, Filling Vacancies was presented be approved (second and final reading). Motion unanimously carried.
- c. A motion was made by Marie Thomas, seconded by Susan Short, recommending that the revised New Board Policy #6120, Instruction - Response to Instruction and Intervention be approved (second and final reading). Motion unanimously carried.
- d. A motion was made by Susan Short, seconded by Marie Thomas, recommending that the revised Board Policy #4111, Personnel – Recruitment and Selection be approved (third and final reading). Motion unanimously carried.

15. Correspondence.

- a. A thank you card from Gary Johns was read to the Board.
- b. A letter from Butte County Office of Education was presented to Terry Taylor.

16. Superintendent's Reports.

- a. Dr. Dolar discussed the Palermo Union District hiring process.
- b. Dr. Dolar informed the Board that Tim Taylor, from Butte County Office of Education offered to help with the search for a new Superintendent.
- c. Dr. Dolar shared with the Board a concern Barbara Arrigoni expressed in regard to the November 20, 2013 agenda.
- d. Dr. Dolar discussed with the Board a need for a readmit hearing at our next Board meeting.

17. Board Items.

- a. The Board signed their annual Christmas letter.

CLOSED SESSION

The Board recessed into closed session at 7:40 p.m. regarding matters of personnel/employment (substitute teacher, teacher, substitute custodian/groundkeeper, custodian l/groundskeeper, substitute cafeteria aide, instructional aide, cafeteria aide, reading intervention aide, and academic tutor) all in accordance with Government Code Section 54957; matters of negotiations with the Palermo Teachers Association (PTA/CTA/NEA) and Classified School Employees Association, Bargaining Unit 366, in accordance with Government Code Section 54957.6, with designated representative Dr. Jacqueline Dolar, Superintendent; and matters of negotiations with unrepresented groups, certificated management and classified management/confidential, in accordance with Government Code Section 54957.6, with designated representative Dr. Jacqueline Dolar, Superintendent and guest Gail Shirley. Walter Hancock excused himself from closed session.

OPEN SESSION

The Board reconvened into open session at 8:56 p.m.

REPORT ON ACTION(S) TAKEN IN CLOSED SESSION

No action was taken in closed session

ACTION ITEMS**18. Personnel – Recommendation: Approval.**

A motion was made by Susan Short, seconded by Marie Thomas, recommending that the following personnel items be approved (pending successful completion of pre-employment requirements). Motion carried with four ayes.

Certificated:

- a. Zachary Corbaley, substitute teacher, effective December 5, 2013.
- b. Peter Donahoo, teacher, column 3, step 8, effective November 4, 2013, plus one-seventh salary for extended 6-hour teaching day.

Classified:

- c. Xue Chue, instructional aide, class 4, step 2 (3.5 hrs. daily), effective December 5, 2013.
- d. Zoe Stepp, instructional aide, class 4, step 1, (3.5 hrs. daily), effective December 5, 2013.
- e. Jolene Witcher, academic tutor, class 4, step 1, (3.0 hrs. daily), effective December 5, 2013.
- f. Barbara Murray, cafeteria aide, class 1, step 1, (2.0 hrs. daily), effective December 5, 2013.
- g. Lanett Hays, cafeteria aide, class 1, step 2, (2.0 hrs. daily), effective December 5, 2013.

18. **Personnel – Recommendation: Approval.**

Classified:

- h. Camille Hayes, substitute custodian I/groundskeeper, and substitute cafeteria aide, effective December 5, 2013.
- i. Ikaike Means, substitute custodian I/groundskeeper, and substitute cafeteria aide, effective December 5, 2013.
- j. Kyle Forrester, substitute custodian I/groundskeeper, effective November 26, 2013.
- k. Laurie Graham, substitute custodian I/groundskeeper and substitute bus driver, effective November 20, 2013.
- l. Laurie Graham, custodian I/groundskeeper, class 12, step 4, (3.5 hrs. daily), effective December 5, 2013.

Certificated Management:

None

Classified Management/Confidential:

None

ADJOURNMENT

President Thomas Robertson declared the meeting adjourned at 8:56 p.m.

Respectfully submitted,

Jacqueline Dolar, PhD
Secretary to the Governing Board